Matt Fengler	Bill Whitcomb	Eric Edwards
Dusty Cureton	Vicki Griffiths	Patrick Ryan
Don Zimmer-CRAB		

The minutes were distributed and OK'd.
 We have a balance of $10,248.50 and owe $733.96 to the hotel; we're waiting for the bill.
2004 Fall Conference:
Computer lab-The cost to rent 20 PC's including access to network and miscellaneous costs plus the room rental is approximately $5,800.
Eight classes with 20/class, over four days will potentially train 160 people. The cost per person will be approximately $37.
Matt will use imaging to have several software systems on all the computers.
Greg Larson from ERES Consultants may give computer training.

Corporate sponsorships-Three levels of advertising with increasing cost per level.
        First level: Their name in the registration information
        Second level: Their banner in the meeting rooms
        Third level: Poster/training in the computer lab
There was a discussion about public agencies influenced by vendors. A disclaimer can be added to the registration stating there are no endorsements by the NWPMA.

MCI has volunteered a sponsorship.

Discussion about the $500 in the bank donated by EIS Inc., we should set the funds aside and note when they are used. The scholarship will be advertised in the registration and perhaps drop the word "limited" in limited scholarship money.

Bill, Matt and Eric will develop a written policy about donated money to be used at the discretion of the NWPMA Eboard.

There are five confirmed presenters:
James Peete – Heavy Weight Corridors
Mike Rybka – Surface Management
Bill McIntyre – Seal Coats (Slurry to Chip Seals)
Bruce Wagner – Pierce County 20 Year Plan
Bill Whitcomb – Recycled Materials in Asphalt
Gary Cantu – CovME – Tacoma and E-business

June 11th is the deadline to have the presenter's information to Matt or Eric.
Please send the information to mfengler@cityoftacoma.org or
eedward@co.pierce.wa.us. Matt has 20% of the needed presenters.

The meals will be decided in September.

Freebies-We have decided to keep the freebies to a minimum allowing more funds to go toward the computer sessions.

The agenda will be advertised through the internet.
Any vendor requests will go to Matt and the presentation material to Matt or Eric.

Discussion about Social: we decided, because of potential liability, to have a no-host bar.

Should we repeat a popular session or open the separating door to allow more people per session?

The next conference call will be May 6.